

Villa Therese Catholic Clinic
Board Member Position Description
Community & Civic Leadership

Purpose

Serve as a board member of Villa Therese Catholic Clinic (VTCC), advancing its mission to provide free healthcare services in New Mexico—focusing on uninsured and underinsured populations. VTCC is the only free clinic in the state.

Key Responsibilities (all directors)

- **Governance & Fiduciary Duty:** Exercise the duties of care, loyalty, and mission fidelity/compliance; prepare for and attend board meetings; participate in strategic planning and oversight of finance, risk, and compliance.
- **Mission & Values:** Champion VTCC's mission and values rooted in human dignity, solidarity, and care for the vulnerable. Board service does not require personal adherence to the Catholic faith; we ask all directors to respect and support these values in governance and practice.
- **Resource Development:** Make VTCC a personal philanthropic priority; contribute annually at a level meaningful to you (board goal: 100% participation); assist with cultivation, stewardship, and introductions.
- **Ambassadorship:** Promote VTCC in the community; help expand visibility, partnerships, and volunteer/provider pipelines.
- **Committee Service:** Serve on at least one committee; complete assignments between meetings.
- **Compliance & Ethics:** Disclose conflicts; adhere to Conflict of Interest (COI) policy; complete annual COI and confidentiality acknowledgments.

Baseline Qualifications

- Commitment to VTCC's mission and Catholic social principles of human dignity and care for the vulnerable.
- Strategic judgment; collaborative style; community credibility.
- Willingness to engage in fundraising and personal philanthropy.

Time & Term

Directors hold office for a term of three years and are eligible for reelection. Board meetings are generally monthly. Expectations include regular board meeting attendance, committee work, and major VTCC events. Typical commitment is 6–10 hours per month, including meeting prep, committee work, and events.

Diversity & Inclusion

VTCC seeks a board that reflects the communities we serve across professional expertise, culture, lived experience, and faith perspectives consistent with our Catholic identity and mission.

Role-Specific Expectations — Community & Civic Leadership

Why this role: Expand VTCC's visibility and alliances with civic, faith, and nonprofit leaders to reach those most in need.

Primary contributions

- Serve as a public champion; build bridges with faith communities, local government, and nonprofits; convene partners.
- Support advocacy/awareness and community events.
- Help connect VTCC to resources that strengthen outreach and access.

Preferred profile

- Trusted local leader with a track record of mobilizing stakeholders.
- Ties to faith-based networks aligned with Catholic social teaching are a plus.