

**Villa Therese Catholic Clinic**  
**Board Member Position Description**  
**Clinical Representative (Provider)**

**Purpose**

Serve as a board member of Villa Therese Catholic Clinic (VTCC), advancing its mission to provide free healthcare services in New Mexico—focusing on uninsured and underinsured populations. VTCC is the only free clinic in the state.

**Key Responsibilities (all directors)**

- **Governance & Fiduciary Duty:** Exercise the duties of care, loyalty, and mission fidelity/compliance; prepare for and attend board meetings; participate in strategic planning and oversight of finance, risk, and compliance.
- **Mission & Values:** Champion VTCC's mission and values rooted in human dignity, solidarity, and care for the vulnerable. Board service does not require personal adherence to the Catholic faith; we ask all directors to respect and support these values in governance and practice.
- **Resource Development:** Make VTCC a personal philanthropic priority; contribute annually at a level meaningful to you (board goal: 100% participation); assist with cultivation, stewardship, and introductions.
- **Ambassadorship:** Promote VTCC in the community; help expand visibility, partnerships, and volunteer/provider pipelines.
- **Committee Service:** Serve on at least one committee; complete assignments between meetings.
- **Compliance & Ethics:** Disclose conflicts; adhere to Conflict of Interest (COI) policy; complete annual COI and confidentiality acknowledgments.

**Baseline Qualifications**

- Commitment to VTCC's mission and Catholic social principles of human dignity and care for the vulnerable.
- Strategic judgment; collaborative style; community credibility.
- Willingness to engage in fundraising and personal philanthropy.

## **Time & Term**

Directors hold office for a term of three years and are eligible for reelection. Board meetings are generally monthly. Expectations include regular board meeting attendance, committee work, and major VTCC events. Typical commitment is 6–10 hours per month, including meeting prep, committee work, and events.

## **Diversity & Inclusion**

VTCC seeks a board that reflects the communities we serve across professional expertise, culture, lived experience, and faith perspectives consistent with our Catholic identity and mission.

## **Role-Specific Expectations — Clinical Representative (Provider)**

**Why this role:** Bring a front-line clinical perspective to strategy, quality, and volunteer engagement.

### **Primary contributions**

- Inform care delivery decisions; help recruit and retain volunteer clinicians.
- Advise on scope of services and standards; liaise with medical volunteers.
- Support quality and safety discussions at the board/committee level.

### **Preferred profile**

- Licensed clinician (MD/DO/NP/PA/DDS/OD/RN, etc.), ideally with community-health/charity-care experience.
- Clear commitment to VTCC's mission; champions volunteerism and provider recruitment.
- Experience providing free or low-cost care (e.g., safety-net clinics, mission work, and public health).
- Currently volunteers at VTCC or commits to regular volunteer shifts (e.g., 1–2 per quarter) within six months of joining the board.